

**TOWN OF MERIDIAN HILLS**  
**TOWN COUNCIL MEETING MINUTES**  
**JULY 8, 2024, 7:00 PM**

*GOVERNED BY ROBERT RULES OF ORDER*

1. President Freihofer called the meeting to order after confirming Quorum. The following were in attendance:
  - Walter Freihofer, Town Councilor – President
  - John Dillon – Clerk Treasurer
  - Greg Jacoby – Town Councilor
  - Colleen Field – Town Councilor
  - Cole Marr – Town Councilor
  - Zach Gordon – Town Councilor
  - Willie Hall, Crossroads Engineer – Town Engineer
  - Ryan Mann, Town Attorney
  - Mike Russo, Town Marshall
  - Jim Higgins, LWG CPA Firm | Financial Consultant
  
2. Pledge of Allegiance – Walter Freihofer
  
3. Public Comment - Proclamation of Jim Rush
  - Zach Gordon – Motioned and Greg Jacoby - Second
  - Passed unanimously ; 5-0 Yes
  
4. Resident Forum
  - Shannon Welch (160 East 75<sup>th</sup> Street & Washington Blvd)
  - Questioned the utility markers placed in her yard
  - See comment H from the Engineering Report
  
5. Approved of Minutes -May 13, 2024
  - Colleen Field Moved; Greg Jacoby Second
  - 5-0 Yes
  
6. Approval of Claims and Warrants - \$49,207.57 Motion to Approve
  - Colleen Field Moved; Greg Jacoby Second
  - 5-0 Yes
  
7. Police Report
  - Request of new ID Cards from Indy Badge for \$375.00 - Approved
  
8. Report of Town Attorney
  
9. Report of Town Engineer (William Hall)

- A. Updated Monthly Report. The updated inventory was discussed briefly with no questions.
- B. 2024-01 Pavement Maintenance Update
  - i. Contract work completed ~~June 11, 2024~~ / Original Contract Date: May 31, 2024
    - i. It was discussed that not all pavement markings have been completed at this time, so the project is considered not complete and subject to additional liquidated damages.
    - ii. The potential enforcement of liquidated damages was discussed, and it was determined that we will continue to monitor the completion of the project prior to making a determination on the liquidated damages.
    - iii. No schedule has been provided for Raised Crossing partial replacement, finish work and final walk-through at this point. Howard will be required to provide advance notification prior to any permitted lane closures/restrictions.
    - iv. The expectation is that this would all be paid in one pay estimate at the September meeting.
- C. Funding Applications:
  - i. 2024-01 CCMG Application-Previously Approved (see bid opening)
  - ii. 2024 Indy NIP Application- APPROVED – Indianapolis approved the application in the amount of \$40,445.
- D. 2024-01 CCMG Paving Project Update
  - i. The apparent lowest and most responsible and responsive bid was from Midwest Paving LLC in the amount of \$246,877.69. See attached bid tabulation results. It was recommended to award the project to Midwest Paving LLC and it was approved contingent upon a full review of the bid documents on New Business – Unanimous Vote Yes – 5-0
- E. 75<sup>th</sup> Street Sidewalk Update - All work has been completed, including the re-seeding work, and we will be submitting a final invoice for payment (\$3,500)
- F. 2024-02 CCMG – Town authorized CRE to review previous pavement ratings to determine if there is second paving project that could be completed in the range of \$200,000 (Town match = \$50,000). CRE will investigate and respond back to Town prior to CCMG deadline.
- G. 71st Street and Pennsylvania Street – Town authorized CRE to investigate improvement options for the intersection and coordination with Indianapolis. CRE to report on findings. Town also authorized CRE to direct Morphey to install full length reflector strips on both sides of 71st and Penn Stop Sign that is within pavement.
- H. Utility Markings and Staking along 75th Street – Sandra Welsh (160 E. 75th Street) indicated that a lathe and utility markings had been completed at various locations along 75th Street. CRE reviewed and determined that they were layout for Detour Route Marker Assemblies for Indy DPW's upcoming closure of College Ave. Willie responded via text to Sandra with the answer.

- I. Bid Tabulations for this year's paving program that we just bid, and the Recommendation to Award Letter that you acted on at the meeting
- J. For Ryan E. Mann, we are currently getting the bids scanned in, and as soon as we do, I will get you Midwest Paving's bid for you to prepare the agreement for execution. As a reminder, we need to be under contract with Midwest and paperwork in order and to INDOT at the beginning of August.

10. Clerk-Treasurer Report

- Councilors requested to sign vouchers prior to leaving meeting.
- Insurance Renewal Presentation by Huntington Insurance
- See attached Insurance Summary – Approved 5-0
- Town Received and will be booked in June
  - Motor vehicle tax and property tax of approximately \$135,000
- Cash Balance Strong
- Indy DPW executed change order of \$190,000 to fix the sidewalk on College in front of Park Tudor
- 2025 Budget discussion will be a challenge on public safety and additional sidewalk extension
- Reminder: 2024 Meeting Dates
  - i. September 9, 2024
  - ii. October 14, 2024 (Final Approval for 2025 Budget)
  - iii. November 4, 2024 (November 11, 2024 is official Veterans Day)

11. Old Business

12. New Business

- Bid Opening and Preliminary Award for 2024-01 CCMG Project

13. Committee Reports

- Development Standard Committee
- Sidewalk Report

**Next Schedule Meetings:**

**September 9, 2024 7:00pm**

**October 14, 2024 | Special Meeting – 2025 Budget**

**November 4, 2024**